



**Devon and Cornwall Police Authority
Minutes**

A meeting of the **Chairs' Committee** was held on 17th March 2009 in the Conference Room, Endeavour House, Woodwater Park, Exeter starting at 11.30am.

Present:

Chairman.... J Smith

Mr M Bull, Mr B Preston, Mr D Money, and Mr M Hicks

Officers in Attendance: -

Police Authority Mr R Martin (Acting Chief Executive), Miss N Walters (Personal Assistant to the Chief Executive) and Mr C Schofield (HR Consultant)

Constabulary Mr S Otter (Chief Constable) Mr T Melville (Deputy Chief Constable) and Mr S Vry (Programme Director)

C/71 Apologies for Absence

Mr B Greenslade

C/72 Policing Plan

RESOLVED: that this item be removed from the agenda.

C/73 Consideration to Excluding the Press and Public

RESOLVED: that the item detailed in the table below be considered as closed items:

Recommended that the Agenda items detailed in the table below be considered as closed items

Minute Number	Report Title	Relevant Act	Relevant section
C/74	Procurement Strategy	Local Government Act 1972 as amended by the Local Government (access to information Act 1985)	Schedule 12A, Paragraph 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
C/75	Personnel Issues	Local Government Act 1972 as amended by the Local Government (access to information Act 1985)	Schedule 12A, Paragraph 1. Information relating to any individual.

C/76	Chief Executive	Local Government Act 1972 as amended by the Local Government (access to information Act 1985)	Schedule 12A, Paragraph 1. Information relating to any individual.
------	-----------------	---	--

C/74 Procurement Strategy

The Chair of the Core Delivery Programme Task and Finish Group gave an update to Members on the meeting which was held on 10th March 2009. The update included discussions around the Procurement Strategy and Gateway Review reports.

Issues discussed during consideration of this item included:

- That the task and finish group had met to discuss the external assessor's report
- That the group were very happy with the work of the external assessor
- The gateway review report
- That the group have confidence in the programme at this stage
- That the Constabulary will have legal advice throughout the life of the strategy
- That expert advice regarding procurement has been used
- Clarification that regular updates regarding the strategy will be brought to the Chairs' Committee
- The importance of writing a clear briefing note to other Members of the Authority
- That it is essential the Treasurer is kept fully up-to-date
- That at key stages the Authority will have the ability to check on costs of the strategy
- The possibility of having a Member with IT knowledge to sit on the Task and Finish Group
- That the external assessor will be monitoring the strategy and informing Members of any necessary developments
- Essential for the Task and Finish Group to meet at stages throughout the strategy. The group should then report back any relevant information to the Chairs' Committee who will then make any necessary recommendations to the Authority
- Clarification around paragraph 14 within the Procurement Strategy

RESOLVED:

- (i) That the proposed Procurement Strategy approach (Appendix A) for the Core Development Programme be approved
- (ii) That authority is given for the Programme to proceed and the Procurement issues to be the subject of advertisement in the OJEU – this is subject to all the areas of work as set out within the Task and Finish report (dated 13th March) and in the recommendations of the external assessor being addressed

C/75 Personnel Issues

Members discussed personnel issues in relation to staff continuity within the Core Development Programme.

RESOLVED: that the Chief Constable produce a report on ways to continue with the current staff continuity within the Core Development Programme.

C/76 Chief Executive

Members discussed staffing arrangements and remuneration arrangements due to the recent suspension of the Chief Executive on 11th March 2009.

RESOLVED that:

- (i) The actions of the Chair in suspending the Chief Executive on full pay and appointing an investigator be confirmed.
- (ii) The actions of the Chair in appointing Mr Martin as Acting Chief Executive and Mrs Zoestbergen to deputise be confirmed.
- (iii) Appropriate remuneration arrangements be made for Mr Martin for the time that he is Acting Chief Executive
- (iv) Appropriate remuneration arrangements be made for Mrs Zoestbergen for the time that she is Acting Assistant Chief Executive.
- (v) The Chair, with the advice of the Authority's HR Advisor, consider associated arrangements for Officers of the Authority.