

**SOUTH WEST POLICE AUTHORITIES JOINT COMMITTEE**  
Approved minutes of a meeting of the  
South West Police Authorities Joint Committee (SWPAJC) held at  
Dorset Police Headquarters, Winfrith DT2 8DZ  
on Monday 9 May 2011 at 10.00 a.m.

**MEMBERS PRESENT**

Avon and Somerset Police Authority  
Dr P Heffer

Devon and Cornwall Police Authority  
Mr M Bull  
Mr B Preston

Dorset Police Authority  
Mr M G Taylor CBE DL  
Mr B Cooper

Gloucestershire Police Authority  
Mr R Garnham  
Mr B Crowther

Wiltshire Police Authority  
Mr C Hoare

**ALSO PRESENT**

Mr A Champness (Chief Executive, Gloucestershire Police Authority)  
Mr M Goscomb (Chief Executive, Dorset Police Authority)  
Ms S Howl (Chief Executive, Devon and Cornwall Police Authority)  
Mr K Kilgallen (Chief Executive, Wiltshire Police Authority)  
Mr J Smith (Chief Executive, Avon and Somerset Police Authority)  
Mr D Bennett (Treasurer, Gloucestershire Police Authority)  
Mr C Port (Chief Constable, Avon & Somerset Police)  
Mr S Otter (Chief Constable, Devon & Cornwall Police)  
Mr P Rook (Treasurer, Dorset Police Authority)  
Mr M Baker (Chief Constable, Dorset Police)  
Mr T Melville (Chief Constable, Gloucestershire Police)  
Mr B Moore (Chief Constable, Wiltshire Police)  
Mr R Hansen (Assistant Chief Constable, Avon and Somerset Police)  
Mr M Glanville (Assistant Chief Constable, Dorset Police)  
Ms E Zeeman (Strategic Human Resources Director, Avon and Somerset Police)  
Mrs S Goscomb (Director of Finance and Resources, Devon and Cornwall Police)  
Mr M Bennion-Pedley (Director of Resources, Wiltshire Police)  
Mr G Hill (Regional Programme Co-ordinator)  
Mr R Martin (Strategic Planning Officer, Devon and Cornwall Police Authority)

## **66. Welcome, Introduction and Apologies for Absence**

Ms Howl welcomed everyone to the meeting.

Apologies had been received from  
Ms Claire Gordon (Avon and Somerset Police Authority)  
Mr B Greenslade (Association of Police Authorities)  
Mr B Ford (Wiltshire Police Authority)

## **67. Election of Chairman**

Mr Taylor proposed Mr Bull for Chairman. Seconded by Dr Heffer. There were no other nominations

### **RESOLVED**

- i) that Mr Bull be elected Chairman*

## **68. Election of Vice Chairman**

Mr Taylor proposed Mr Hoare for Vice Chairman. Seconded by Dr Heffer. There were no other nominations.

### **RESOLVED**

- i) that Mr Hoare be elected Vice Chairman*

A minutes silence was observed in respect of David Ainsworth who tragically died recently.

The Chairman asked Mr Hoare to pass SWPAJC's condolences to Mr Ainsworth's family.

## **69. Open minutes of the meeting held on 4 February 2011**

Amendment 59f, 3<sup>rd</sup> bullet point – replace the word “posts” with the word “services.”

### *Matters arising*

61 - Mr Baker circulated a paper updating Members on the new mandated vehicle procurement strategy issued recently by the NPIA.

### **RESOLVED**

- i) That subject to the above amendment, the Open minutes of the meeting held on 4 February 2011 be approved as a correct record.*

## **70. Regional Collaboration Plan 2011-12**

The Chairman introduced this item explaining that the draft Regional Collaboration Plan had been considered by this Committee at its February meeting. The Plan had then been considered by each Authority individually, receiving unanimous support. By the terms of the SWPAJC agreement, this meant that the Plan was now formally approved.

The Chairman then addressed the issue, raised at the last meeting of the SWPAJC on developing a complementary strategy for regional collaboration. This reflected the wish of the police authorities to articulate the ambition and longer-term plan for joint working across the south west and was a logical next step in the evolution of the work of this Committee. There was a feeling that the Strategy should be developed to articulate the collective ambition for police authorities for the next three to five years.

The Chairman reflected that this had been the subject of some recent discussion between police authority Chairmen and Chief Executives. This had resulted in Mr Goscomb developing a proposal on behalf of Chief Executives to establish a working group of police authority and Force colleagues to lead the preparation of a draft Regional Vision and Strategy. This proposal, which was tabled at the meeting, recommended that a draft of this Strategy would be prepared in time for members' consideration at the SWPAJC meeting on 18 July 2011.

Mr Baker reflected the timescales around this proposal were tight and offered the support and assistance of Chris Lee (Deputy Chief Constable, Dorset Police) to progress things.

The Chairman was grateful for the offer but stressed that the collaboration Strategy and supporting vision is for the SWPAJC to develop. Whilst it was recognised that this would be undertaken in consultation with the five Chief Constables, it was important that the police authorities should play the leading role in this work.

Dr Heffer reflected that the region had been successful in its initial plan to reduce costs through more effective and efficient working practices and procedures across the five forces. The game had now changed significantly given the Comprehensive Spending Review and the plan needed re-testing.

In summary, the Chairman proposed that the schedule tabled by Mr Goscomb for the drafting of a Regional Collaboration Strategy be taken up and welcomed the offer of the support from Dorset Police.

The Chairman spoke of recent correspondence received by each Authority from HMIC regarding collaboration. In particular, the Members expressed their surprise at HMIC's assertion that some Authorities in the south west were not part of an "established preferred partnership or collaboration cluster".

The Chairman reported that he had been asked by fellow Chairmen to respond in his capacity as Chairman of the SWPAJC and jointly with Mr Baker, to HMIC on behalf of the region.

#### **RESOLVED**

- i) *That the Regional Collaboration Plan 2011-12 is endorsed.*
- ii) *That a Regional Strategic Planning Working Group (RSPWG) is formed to develop a 'Strategic Direction' for the three to five year development of the Regional Collaboration Programme. The draft Strategic Direction be presented to the SWPAJC on 18 July 2011.*
- iii) *The initial draft of the Strategic Regional Collaboration Plan be presented to the SWPAJC on 4 November 2011 with the aim of gaining final approval for the Plan on or before the SWPAJC meeting in February 2012.*

#### **71. Tier 1 Update Reports**

Mr Baker invited Workstream leads to provide updates on the activity and progress within the Tier 1 projects.

##### **71a. Procurement**

The Chairman stated that this would be dealt with in its entirety as a Closed Item as set out on the agenda.

##### **71b. Learning and Development/ IPLDP**

Ms Zeeman reported:

- Delivery Plans are in place and these are being dealt with as business as usual.
- Savings have been delivered and cashed
- The Programme Board has agreed to park any further work relating to IPLDP pending the outcome of the consultation on the Neyroud Report into Police Leadership and Training. Once final proposals are put forward by Government, the work stream will examine how they fit with this region's approach.
- A Business Case will be presented to the Programme Board in June relating to training.

#### **71c ICT convergence**

Mr Moore reported

- The ISIS Project Board is seen as making reasonable progress.
- A secure pan-Government public service network is under development to extend the current CJX facility. This has been drawn into the regional programme.
- There is a need for standardised processes across the Region in order to gain full value from the proposed developments in procurement.
- Technology should be seen as an enabler of business processes rather than an end in itself.
- Some concern that the speed of convergence was insufficient.

Mr Goscomb raised the issue of NPIA consultation regarding the future funding of certain national police IT systems following changes in the Agency's grant settlement. The Chairman recommended that a regional response would be most effective by way of a submission through APA and ACPO.

#### **71d Transactional Processes**

Mr Melville reported

- The Workstream has slipped slightly against schedule.
- A feasibility study for PenTip and ticket issue review has been prepared and will be presented to the Programme Board in June 2011. Subject to discussions by the Programme Board, the study will be presented to the SWPAJC on 18 July 2011.
- Financial savings have been identified in the provision on interpreter services across the Region.
- An agreement has been reached to establish a standard levy for work conducted by Forces on behalf of insurance companies. This will be presented to the Programme Board for endorsement prior to the SWPAJC.

Mr Baker underlined the importance of the Transactional Processes workstream because of its links with the ICT Convergence projects being progressed within the Region.

#### **71e Forensics**

Mr Baker recommended that this time be dealt in its entirety in Closed session.

#### **71f Firearms interoperability**

Mr Hansen reported

- A refreshed Business Case was circulated. Of the three Forces involved in this project, Wiltshire and Gloucestershire have asked for clarification of certain aspects before approving the refreshed business case.

- Chief Constables have asked for a collaboration model for five-force interoperability to be scoped.

**RESOLVED**

- i) *That the Tier 1 Update reports be noted.*

**72. Tier 2 Update Report**

Mr Baker paid tribute to the amount of work being achieved as part of the Regional Programme and introduced a report providing Members with a progress summary on the Tier 2 workstreams.

- Corporate Services – The Programme Board has agreed to suspend this work following a recommendation from the workstream lead (Shaun Sawyer, Devon and Cornwall). Mapping activity is increasing difficult due to the nature and speed in change within the different Forces.
- Firearms & Armoury management – All Authorities have now signed to use the same system.
- Mobile information – Forces are in different positions due to the variety of ICT applications and processes in use across the Region. An evaluation is in preparation for the Home Office.
- Firearms licensing – An ACPO request to the Home Office that firearms licence fees be increased has come under challenge from some pressure groups.

**RESOLVED**

- i) *the Tier 2 update report be noted.*

**73. Tier 3 Update Report (by exception)**

Mr Baker introduced a report providing Members with a progress summary on the Tier 3 workstreams.

- Dogs – this has been removed from the Programme as few efficiencies or savings have been identified.
- Protecting Vulnerable People – excellent progress is being made. Mr Moore is the ACPO Lead on this work and the region is benefitting from this national work.
- Public Order – recent incidents across the Region have helped local Forces test their plans in real-time situations.
- IMPACT – workstream this has been removed by the Programme Board as the work has been superseded by ISIS.
- Estates & Property – this is a new Workstream. A further update will be provided at the next meeting.

**RESOLVED**

- i) *the Tier 3 update report be noted.*

**74. Exclusion of the Public**

**RESOLVED**

- i) *that in accordance with Section 100A (4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Agenda Items 10 to 13 because it is likely that if a member of the public were present there would be disclosure to them of exempt information as defined in Paragraph 3 of Schedule 12A to the Act.*

**Approved by SWPAJC 18 July 2011**