

## Devon and Cornwall Police Authority

### Minutes

A meeting of the **Resources Committee** was held on 1 February 2007 in the Conference Room, Endeavour House, Exeter starting at 10:00hrs.

#### Present:

Mr B Greenslade ..... Chairman

Mr M Bull, Mr J Currie, Mrs A Malcolm (R/598 to R/607 ), Mr D Money (R/598 to R/611 inclusive), Mr M Nevitt, Mr B Preston (R/598 to R/611 inclusive), Mr J Smith and Mr W Thomas (R/598 to R/609).

#### Officers in Attendance

##### Police Authority

Mr H Durrant (Force Technical Architect), Mr H Gardener (Development Surveyor) (R/610 to R/611), Mr J Glasby (Treasurer), ACC A Hollingshead (R/604 onwards), Mr B Miles (Programme Manager) (R/601 onwards), Mr A Morris (Head of Estates) (R/598 to R/603), Mr A Rutter (Police Authority Interim Finance Manager), T/Superintendent C Singer (Force Business Change Co-ordinator) (R/603 only), Mr R Wheeler (Head of Business Accounting, Mrs E Tanner (Administrator), and Cpt I Payne, Air Operations Unit (R/612 onwards).

#### R/598 Apologies for Absence

There were no apologies for absence received.

#### R/599 Declarations Of Interest

The declarations of interest were made as detailed in the table below.

Name	Agenda Item	Minute No	Nature of Interest	Action
Mike Nevitt	11 – Sale of DCPA owned masts	R/610	Personal - Mr Nevitt is an ex officer of Devon Fire and Rescue	Spoke and voted.

#### R/600 Resources Committee Minutes

**RESOLVED** that the minutes of the meeting held on 23 November 2006 be confirmed as a correct record.

#### R/601 Property Sub Committee Minutes

##### [PS/295] Training College Accessibility Review

**RESOLVED to recommend to the Police Authority** that approval is given to spend the sum provisionally allocated in the training college refurbishment budget for a second lift for that purpose.

### **[PS/299] Devon and Cornwall Constabulary Site Security**

**RESOLVED to recommend to the Police Authority** *that the Force Security Officer produces an action plan to address the identified required improvements which is reported and monitored by the appropriate committees.*

### **[PS/301] Tiverton Police Station**

- *new processes would ensure that lease proposals would now always be subject to an appropriate provision in the budget.*

**RESOLVED to recommend to the Police Authority** *to agree the leasehold acquisition as outlined in the recommendations contained in the report.*

**RESOLVED** *to note the minutes of the Property Sub committee meeting held on 11 January 2007.*

### **R/602 The Development Surveyor Role**

*Mr A Morris provided Members with an outline of the Development Surveyor role - currently held by Harvey Gardener. The need for real estate support has become increasingly necessary as the force establishment has increased. Examples of work recently undertaken by Harvey were provided and the value of the role explained.*

*Issues discussed during consideration of this item included:*

- *The high regard Members had for Harvey Gardener and appreciation for his work.*
- *The Strategic Plan for property, the review of the Estates Department and the work of the Asset Review Group.*
- *The involvement of stakeholders and the public in property initiatives was much improved.*
- *Revision of Financial Regulations and Standing Orders and implications for property related business.*
- *Section 106 projects, Members' involvement and experience of co-operation in negotiations between organisations for a share of the funding.*

### **R/603 Force Development Programme Update**

*T/Superintendent Chris Singer updated Members on the progress made by the Force Development Programme in 2006/07. The work planned for the year would be achieved by the end of the financial year at which time the Force Development Programme would cease and a new structure would be implemented.*

*Issues discussed during consideration of this item included:*

- *There was to be a new Business Change Group on which there would be Police Authority representation.*
- *There was an HMIC review of protective services due in April 2007*
- *Significant work was being done towards Neighbourhood Policing*
- *The delivery of an affordable organisation was the main priority*

- Significant work had been done at a regional level and protocols had been developed around shared services to help plug the protective services gap.

**RESOLVED** to note the report.

#### **R/604 Financial Monitoring**

Members considered the report.

The revenue budget was under control and on target to come in on budget by the year end. The capital budget was showing an underspend. The capital programme was not delivering as a result of slippage in property projects.

Issues discussed during consideration of this item included:

- Police Pensions and Ill Health Pensions. Funding of pensions was now the responsibility of central government. Funding of Ill Health Pensions remained the responsibility of the Authority.
- The impact of increased utility bill on budgets. This issue had been resolved in the 2007-08 budget.
- Capital expenditure and resources within the Estates Department.
- From 1 April a framework contract with consultants will speed up the process by which outside assistance could be sought.
- A high number of property schemes would come on line in 2007-08

**RESOLVED** to note the report.

#### **R/605 Budget Working Party**

Members considered the notes of the recent Budget Working Party and were given an opportunity to raise any issues arising from this, and their recent Seminar. No issues were raised.

**RESOLVED** to note the report.

**R/606 Closed Items** (Items considered by the Committee with only Members of the Police Authority, appropriate Officers and expert advisors present, on the grounds that exempt / confidential information may be discussed)

**RESOLVED** that the items detailed in the table below be considered as closed items.

<b>Agenda No</b>	<b>Minute No</b>	<b>Report Title</b>	<b>Relevant Act</b>	<b>Relevant Section</b>
9	R/607	Indicative cost model for adoption of server and storage consolidation strategy.	Local Government Act 1972 as amended by the Local Government (access to information) Act 1985	Schedule 12A, paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
10	R/608	ICT Achievements 2006	Local Government Act 1972 as amended by the Local Government (access to	Schedule 12A, paragraph 3. Information relating to the financial or business affairs of any particular

			information) Act 1985	person (including the authority holding that information).
11	R/609	Civil Claims Annual Report 2005/06	Local Government Act 1972 as amended by the Local Government (access to information) Act 1985	Schedule 12A, paragraph 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
12	R/610	Sale of DCPA owned masts	Local Government Act 1972 as amended by the Local Government (access to information) Act 1985	Schedule 12A, paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
13	R/611	Airwave compensation	Local Government Act 1972 as amended by the Local Government (access to information) Act 1985	Schedule 12A, paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
14	R/612	Provision of Services to Devon Air Ambulance Trust	Local Government Act 1972 as amended by the Local Government (access to information) Act 1985	Schedule 12A, paragraph 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

#### **R/607 Indicative cost model for adoption of server and storage consolidation strategy**

Members had previously approved the server and storage consolidation strategy in 2004. Members were now presented with an executive summary of an indicative cost model for its implementation and this highlighted significant cost savings during the term of the ICT facilities management contract.

Issues discussed during consideration of this item included:

- The potential of a third reduction in revenue costs once the strategy had been implemented.
- Shared services capability
- There would be no impact on existing IT developments
- Potential storage implications of bulky programmes such as ANPR, NSPIS and headcam output.
- The contract of work

#### **RESOLVED to recommend to the Police Authority**

- i* to approve to re-direct the maximum amount of planned spend into the new strategy to improve resilience, assist in Business Continuity and Disaster Recovery provision and produce revenue savings.
- ii* to approve for commercial and technical discussions to commence with Sunguard Vivista to create a detailed plan for the implementation of the Strategy.

- iii *Subject to detailed agreement with Sunguard Vivista, the delivery of the new architecture will be managed as a fixed price implementation, with a pre-determined contractually binding date for the FM price reductions to commence.*
- iv *That a further report be brought before the Police Authority or through urgency procedures detailing the proposed contract of work with the supplier prior to its commencement.*

#### **R/608 ICT achievements**

*Members considered the report that detailed performance of radio, telephony and IT system services. It also provided information on resolution of ICT issues within service level agreements, a summary of the new ICT systems and services implemented during the last twelve months and ongoing key ICT projects.*

*The ultimate measure of the quality of ICT services was the direct feedback from users. Results in this area were very encouraging with 99% typically declaring their ICT service to be 'excellent' 'good' or 'satisfactory'.*

*In relation to resourcing of ICT, the report provided details of ICT costs per user, per workstation and as a percentage of turnover.*

*Issues discussed during consideration of this item included:*

- *Progress of the ongoing commercial dispute.*
- *Plans for the replacement of the OIS / CIS system which would not be supported after the next 4 - 5 years, and re-licensing issues for the short term.*
- *The implementation of Socrates and the delays experienced.*
- *FIMS and the limited use of the HR functions by users within BCUs.*
- *Management of Email.*
- *Staffing issues within ICT and recruitment plans.*
- *Implementation of Airwave, service coverage and reliability issues.*
- *Remote access security issues and solutions being discussed nationally.*
- *The Tetra system and public relations.*
- *Plans for sharing secure data with other agencies.*

**RESOLVED** *to note the report.*

#### **R/609 Civil Claims Annual Report 2005/06**

**RESOLVED** *to defer this item until the next meeting of the Committee.*

#### **R/610 Sale of DCPA owned radio masts**

*Members had approved to commission specialist consultants to compile a report into the marketable value of legacy Force-owned radio masts. Following this, masts had been identified as either not suitable for leasehold or freehold sale, or as having no encumbrances detrimental to their sale. Members were asked to approve in principle that the Force can go to market with those masts suitable for sale, and to receive a valuation with investment appraisal and heads of terms for final approval. Members were advised that there was a window of opportunity over the next 6 – 9 months when it was expected the highest benefits would be realised.*

*Issues discussed during consideration of this item included:*

- *Additional savings would be made through reduced maintenance costs.*
- *The cost of the remaining work required to prepare the masts for sale should not exceed the previously agreed sum.*
- *The need to progress this initiative with urgency.*

**RESOLVED to recommend to the Police Authority**

- to approve in principle the Force can go to market with those masts identified as having no encumbrances detrimental to the sale. A revised market valuation of the reduced portfolio will be informed by an additional report of Valuation Consultants, expected end February 2007. This will be made available with investment appraisal and Heads of Terms for final approval.*
- to approve that certain masts, (see "2" at introduction) including Middlemoor & Charles Cross will not transfer to a new owner as freehold or leasehold, but may, subject to agreed conditions be given over as part of the portfolio for rental rights management only.*

**R/611 Airwave compensation**

*The Treasurer updated Members on the current position. Approval was sought to create a new Airwave Reserve into which any receipts would be credited.*

**RESOLVED to recommend to the Police Authority**

- to create Airwave Reserve for credit receipts;*
- to place on record thanks to those officers instrumental in bringing this situation to a satisfactory conclusion.*

**R/612 Provision of services to Devon Air Ambulance Trust**

*This report was tabled. Members were asked to approve pilotage and maintenance services to Devon Air Ambulance Trust subject to final legal advice, subsequent binding service contract and indemnity agreement.*

*Issues discussed during consideration of this item included:*

- *Resource implications for incoming staff under TUPE, the job evaluation project and existing staff.*
- *The pros and cons of collaboration for organisations and staff, public relations, the use of the helicopter in Cornwall.*
- *Exit strategy*
- *The possibility of the Devon Air Ambulance Trust funding all associated costs.*

**RESOLVED to recommend to the Police Authority** *that subject to final legal advice, subsequent binding service contract and indemnity agreement, and a financial statement, pilotage and maintenance services are offered to Devon Air Ambulance Trust.*

*NB. Mr J Currie voted against the recommendation.*

**The meeting closed at 12:30pm**

