

## Devon and Cornwall Police Authority

### MINUTES

A meeting of the **Resources Committee** was held in the Conference Room, Endeavour House, Woodwater Park, Exeter on Thursday 29 June 2006 starting at 10.00 hrs.

#### Present

Mr B Greenslade, Mr J Currie, Mr D Money (items R/520 & R/521 only), Mr B Preston, Mr J Smith (items R/537 onwards) and Mr W Thomas.

#### Officers In Attendance

##### Police Force:

Mr F Graney (Director of Finance and Administration), Mr C Papworth (Head of Finance), Mr R Wheeler (Corporate Finance Manager) (items R/520 – R/531 only), Det. Supt S Matthews (items R/520 - R/527 only), Mr M Walton (Head of ICT).

##### Police Authority:

Mr J Glasby (Treasurer), Mr A Rutter (Interim Finance Manager) and Mrs E Tanner (Office Manager & Member Services)

#### R/520 ELECTION OF CHAIRMAN

Mr Brian Greenslade was elected Chairman.

#### R/521 CHAIRMAN'S OPENING REMARKS

Mr Greenslade wished to record his thanks to Mrs Jill Owen for her contribution towards the work of the committee.

#### R/522 ELECTION OF VICE-CHAIRMAN

Mr David Money was elected Vice-Chairman.

#### R/523 APOLOGIES FOR ABSENCE

There were no apologies for absence.

#### R/524 DECLARATIONS OF INTEREST

The following declarations of interest were received:

Name	Agenda Item	Type of interest	Nature of Interest	Action
James Currie	Agenda No 15 Analogue Radio Decommissioning initiatives	Personal	Cornwall County Councillor	Spoke and voted
Bryan Preston	Agenda No 15 Analogue Radio Decommissioning initiatives	Personal	Cornwall County Councillor	Spoke and voted

**R/525 Closed Item - Exclusion Of The Press And Public**

**RESOLVED** that the item detailed in the table below be considered as a closed item:

<b>Agenda No</b>	<b>Minute No</b>	<b>Report Title</b>	<b>Relevant Act</b>	<b>Relevant section</b>
14	R/526	Management of Police information	Freedom of Information Act	Section 22 – Information intended for future publication.

**R/526 MANAGEMENT OF POLICE INFORMATION**

The committee was updated on the steps undertaken by the Constabulary to respond to information management recommendations of the Bichard Report. A code of practice – Management of Police Information went through Statute in January 2006. The code, and accompanying guidance came into force on 3 April 2006.

**RESOLVED** to note the report.

**R/527 RECONVENTION OF OPEN SESSION**

**RESOLVED** that the meeting reconvene in open session.

**R/528 RESOURCES COMMITTEE MINUTES**

**RESOLVED** that the minutes of the meeting held on 27 April 2006 be confirmed as a correct record.

**R/529 REVENUE AND CAPITAL OUTTURN REPORT 2005-06**

Members considered a report presenting the revenue and capital outturn figures for the financial year ending 31 March 2006.

The Statement of Accounts setting out the overall financial position of the Devon and Cornwall Police Authority for the year was also presented for consideration. An addendum to the Statement of Accounts was tabled as a result of changes to the Local Government Pension Scheme.

Issues discussed during consideration of this item included:

- The 2005-06 national Efficiency Plan targets which had been comfortably exceeded.
- The proposed carry forward of £0.5M.
- Overtime targets had been achieved.
- The number of police officers had reached and temporarily exceeded the 3500 target - a year early.
- Revenue reserves.
- Capital Programme – there was a need to critically review the capital programme, spend against the programme in 2005-06 was approximately 50% under utilised. A report was requested giving reasons for the poor performance in this area. There was some concern expressed about meeting the challenge and the potential impact on the capital programme.

- The statement of accounts had been finalised one month earlier than last year to comply with statutory requirements.
- The treatment of transferee pension income.
- The treatment of capital charges.
- FRS17 obligation to record pensions liability.
- Compliance with one aspect of the statement of internal control in relation to reporting procedures of the Property Sub-Committee.

**RESOLVED** to recommend to the Police Authority that

- (i) all relevant officers of the Authority and Constabulary be thanked and congratulated on the outturn.
- (ii) the proposed revenue and capital outturn for 2005-06 be approved, including the suggested treatment of carry forwards, accruals, provisions, reserves, revenue financing and capital financing.
- (iii) the statement of accounts for 2005-06 be approved with the amendment to note 10 of the balance sheet to meet CIPFA June 2006 guidelines for pension disclosures.
- (iv) that delegated authority be given to the Treasurer, in consultation with the Chair and Vice-Chair of Resources, to make changes to the accounts that are driven by statutory requirements after discussion with Auditors.

**RESOLVED** that

- (v) a further report be submitted to the Committee detailing the reasons for the underachievement of the capital programme.
- (vi) concern over compliance with paragraph 25 of the Statement of Accounts be discussed further.

#### **R/530 BUDGET MONITORING REPORT 2006-07**

Members were updated on the financial position based on the spend profile.

Issues discussed during consideration of this item included:

- The self-assessment process on financial management (PURE).
- The need for a more detailed report to enable Members to consider the recommendations, and in particular the virements requested.

**RESOLVED** to

- (i) note the revenue and capital position at the start of the 2006-07 financial year;
- (ii) note the virements set out in the report and to accept a further detailed report at the next meeting to enable approval of the virements.
- (iii) note the progress with the use of resources assessment with a detailed report to be presented to the next meeting of the committee.

#### **R/531 PROGRESS ON THE INSTALLATION OF JOURNEY DATA RECORDERS**

Members were advised of a delay to the trial of the journey data recorders. There had been operational and technical difficulties. There were currently seven units in place with a further three units due to be installed shortly. It was now hoped that the trial would commence within the next four weeks. A further report would be submitted to the Committee at the September meeting providing an update on the trial.

Issues discussed during consideration of this item included:

- Recovery of costs from the supplier.

**RESOLVED** to note the report and to receive a further report when the results of the data recorder trial have been analysed.

#### **R/532 OPPORTUNITIES FOR TRANSPORT MANAGEMENT IN THE FUTURE**

**RESOLVED** to defer this report to the closed session of the meeting.

#### **R/533 PROCUREMENT**

Members considered the report updating them on procurement within the Devon & Cornwall Constabulary in relation to the ACPO Procurement Strategy and collaborative working.

Issues discussed during consideration of this item included:

- Devon & Cornwall Constabulary was the lead force for many collaborative procurement processes and were at the leading edge in this field.
- Large tenders and the need for best value in procurement.

**RESOLVED** to note the report.

#### **R/534 HMIC BASELINE ASSESSMENT 2005 RECOMMENDATION**

**RESOLVED** to note the report.

#### **R/535 COMMITTEE MEMBERSHIP**

The number of Members sitting on the Resources Committee had reduced. It was important that the committee membership be increased to ensure attendance at meetings remained at an acceptable level.

**RESOLVED** to invite expressions of interest from Members of the Authority to sit on the Resources Committee at the Police Authority meeting on 30 June 2006.

#### **R/536 CLOSED ITEMS - EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** that the item detailed in the table below be considered as a closed item:

<b>Agenda No</b>	<b>Minute No</b>	<b>Report Title</b>	<b>Relevant Act</b>	<b>Relevant section</b>
9	R/537	Opportunities for Transport Management in the Future	Freedom of Information Act	Section 43.2 Exempt information if its disclosure would prejudice the commercial interests of any person or public authority holding it
13	R/538	Cash Transfers	Freedom of Information Act	Section 43.2- exempts information if its

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				disclosure would prejudice the commercial interests of any person or public authority holding it.
15	R/539	Analogue Radio Decommissioning Initiatives	Freedom of Information Act	Section 43.2- exempts information if its disclosure would prejudice the commercial interests of any person or public authority holding it.
16 & 16(a)	R/540	Review of Intranet Project (IP2)	Freedom of Information Act	Section 43.2 - exempts information if its disclosure would prejudice the commercial interests of any person or public authority holding it.
17	R/541	Bodmin Project – Progress report	Freedom of Information Act	Section 43.2- exempts information if its disclosure would prejudice the commercial interests of any person or public authority holding it.
18	R/542	North Devon Support Unit (CSU) Replacement Video Interview Suite and CSU Staff Offices, Barnstaple	Freedom of Information Act	Section 38 – Endanger the physical or mental health or safety of any individual. Section 43.2 - exempts information if its disclosure would prejudice the commercial interests of any person or public authority holding it.

**R/537 OPPORTUNITIES FOR TRANSPORT MANAGEMENT IN THE FUTURE**

Members considered the report.

Issues discussed during consideration of this item included:

- Collaborative working.
- Economies of scale.
- Impact of collaborative working on management structure and procurement areas.
- Governance / contractual issues.
- Pros and cons of collaborative working / centralisation for police forces / authorities in relation to decision making, efficiency monitoring, resources and responsibilities of lead Forces.

**RESOLVED** to note the report.

**R/538 CASH TRANSFERS**

The Treasurer updated Members on a recent cash transfer and proposed revised operating protocols.

**R/539 ANALOGUE RADIO DECOMMISSIONING INITIATIVES**

Members were briefed on the decommissioning of the analogue radio infrastructure.

Issues discussed during consideration of this item included:

- Proposals for disposal of masts located on Authority owned buildings and sites would be put forward for Members' consideration in due course.
- The need to keep Members informed of any risk to efficiency savings.
- Subsidised leases.
- Airwave satisfaction surveys for police officers.
- The use of Airwave handsets for texting.

**RESOLVED**

- (i) that risk mitigation activities to secure the alarms protection service to VIPs and vulnerable people be noted.
- (ii) that progress on decommissioning the analogue radio infrastructure be noted.
- (iii) that the intention to consider Force-owned radio masts for disposal be noted.
- (iv) to ascertain whether an appropriate commercial return from the current leasing arrangement is being achieved.

**R/540 REVIEW OF INTRANET PROJECT (IP2)**

Members considered the report updating them on the recent developments in relation to the project.

**Resolution closed under FOI Section 43.2**

**R/541 BODMIN PROJECT – PROGRESS REPORT**

**RESOLVED** to defer the report to the September meeting of the committee.

**R/542 NORTH DEVON SUPPORT UNIT (CSU) REPLACEMENT VIDEO INTERVIEW SUITE AND CSU STAFF OFFICES, BARNSTAPLE**

This report was presented to Members to recommend to the Police Authority the acquisition of an alternative CSU office in Barnstaple.

**RESOLVED**

- (i) to note the report.
- (ii) a briefing be submitted to the Property-Sub Committee in due course.

**R/543 DATE OF NEXT TWO MEETINGS**

**RESOLVED** that the dates of the next two meetings be rearranged to 26 July at 14:00 hrs and 20 September at 14:00 hrs.

The meeting closed at 13:00 hrs.